# CANADIAN LUTHERAN WORLD RELIEF INDEPENDENT AUDITORS' REPORT AUDITED FINANCIAL STATEMENTS MARCH 31, 2012

# CANADIAN LUTHERAN WORLD RELIEF MARCH 31, 2012 INDEX

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#### INDEPENDENT AUDITORS' REPORT

To the Board of Directors of the Canadian Lutheran World Relief:

We have audited the accompanying financial statements of Canadian Lutheran World Relief, which comprise the statement of financial position as at March 31, 2012 and March 31, 2011, and the statements of operations, changes in net assets, and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and the fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### noinia

In our opinion, these financial statements present fairly, in all material respects, the financial position of Canadian Lutheran World Relief as at March 31, 2012 and March 31, 2011, and its results of operations and cash flow for the years then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Winnipeg, Manitoba September 12, 2012 CHARTERED ACCOUNTANTS & BUSINESS ADVISORS INC.

PRBW Broup

A member of BHD with affiliated offices across Canada and internationally

# CANADIAN LUTHERAN WORLD RELIEF STATEMENT OF FINANCIAL POSITION MARCH 31, 2012

·	General <u>Fund</u>	Restricted <u>Fund</u>	Total March 31 <u>2012</u>	Total March 31 <u>2011</u>	Total April 1 <u>2010</u>
ASSETS					
CURRENT ASSETS Cash Accounts receivable Accrued interest Advances to programs Inventory Prepaid expenses Due from restricted fund	\$ 2,865,617 204,488 58,308 1,082,536 54,806 837,140	8,399 - - - -	2,865,617 204,488 66,707 1,082,536 54,806	2,076,347 241,190 136,164 1,843,803 59,632	2,309,506 282,748 131,574 786,030 25,094 58,948
Suo nom roometea rana	5,102,895	8,399	4,274,154	4,357,136	3,593,900
INVESTMENTS (Note 3)	4,124,107	1,198,188	5,322,295	5,167,833	3,944,026
TANGIBLE CAPITAL ASSETS (Note 4)	103,727		103,727	112,467	159,056
	\$ 9,330,729	1,206,587	9,700,176	9,637,436	7,696,982
LIABILITIES AND NET ASSETS					
CURRENT LIABILITIES  Accounts payable and accrued liabilities  Deferred revenue (Note 5)  Due to general fund  Sponsorship funds (Note 6)	\$ 642,517 4,034,300 - 1,248,325	- - 837,140 	642,517 4,034,300 - 1,248,325	449,366 4,185,101 - 1,102,004	438,539 2,444,284 - 995,951
•	5,925,142	837,140	5,925,142	5,736,471	3,878,774
NET ASSETS Internally restricted (Sch. 3) Invested in tangible capital	-	369,447	369,447	362,498	445,255
assets Unrestricted	103,727 3,301,860	<u>-</u>	103,727 3,301,860	112,467 3,426,000	159,056 3,213,897
	3,405,587	369,447	3,775,034	3,900,965	3,818,208
	\$ 9,330,729	1,206,587	9,700,176	9,637,436	7,696,982

APPROVED BY THE BOARD:

Director

Director

# CANADIAN LUTHERAN WORLD RELIEF STATEMENT OF CHANGES IN NET ASSETS YEAR ENDED MARCH 31, 2012

	General <u>Fund</u>	Alternative Trade <u>Fund</u>	Restricted Fund	Total 2012	Total <u>2011</u>
NET ASSETS, BEGINNING OF YEAR	\$ 3,404,001	134,466	362,498	3,900,965	3,818,208
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	17,120	-	<sub>.</sub> (143,051)	(125,931)	82,757
TRANSFERS (Note 7)	(15,534)	(134,466)	150,000		-
NET ASSETS, END OF YEAR	\$ 3,405,587	_	369,447	3,775,034	3,900,965

# CANADIAN LUTHERAN WORLD RELIEF STATEMENT OF OPERATIONS YEAR ENDED MARCH 31, 2012

		General <u>Fund</u>	Restricted <u>Fund</u>	Total <u>2012</u>	Total <u>2011</u>
REVENUE					
Congregations and individuals (Sch. 1) Government and other grants (Sch. 2)	\$	4,351,711 5,388,651		4,351,711 5,388,651	3,480,791 2,980,938
Interest Four Corners sales	_	9,740,362 93,822 1,215	6,949	9,740,362 100,771 <u>1,215</u> _	6,461,729 123,383 112,921
	_	9,835,399	6,949	9,842,348	6,698,033
EXPENSES					
Relief - material aid and self help (Sch. 4)		7,336,319	<u>-</u>	7,336,319	4,037,594
General management (Sch. 5)		290,271	-	290,271	312,230
Regional offices (Sch. 6)		139,729	-	139,729	178,581
Community relations		690,225	150,000	840,225	596,229
Refugees		247,059	· -	247,059	345,403
International volunteer service		54,242	-	54,242	80,590
Program management		638,701	-	638,701	600,304
Project management		146,443	-	146,443	126,330
We Care		283,175	-	283,175	238,581
Four Corners	_	898		898	135,292
	_	9,827,062	150,000	9,977,062	6,651,134
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES BEFORE OTHER ITEMS		8,337	(143,051)	(134,714)	46,899
OTHER ITEMS Unrealized gain (loss) on investments		(13,563)	-	(13,563)	6,711 122
Sundry income Gain (loss) on translation of foreign currency	_	22,346	<u> </u>	22 <u>,346</u>	29,025
· ,	_	8,783		8,783	35,858
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	<u>\$</u>	17,120	(143,051)	(125,931)	82,757

# CANADIAN LUTHERAN WORLD RELIEF STATEMENT OF CASH FLOWS YEAR ENDED MARCH 31, 2012

	General <u>Fund</u>	Restricted <u>Fund</u>	Total <u>2012</u>	Total <u>2011</u>
CASH PROVIDED BY (USED FOR)				
OPERATING ACTIVITIES				
Cash received from CIDA	\$ 2,730,461	-	2,730,461	1,875,000
Cash received from government and other agencies Cash received from congregations and	1,870,439	-	1,870,439	1,138,206
individuals	3,715,713	-	3,715,713	4,485,648
Cash received from sales	4,197	-	4,197	135,462
Investment income	110,731	59,497	170,228	118,793
Gain on translation of foreign currency	22,346	<u>.</u>	22,346	29,025
Cash paid for administration	(2,192,586)	(150,000)	(2,342,586)	(1,907,812)
Cash paid for programs	(5,320,358)	-	(5,320,358)	(4,971,973)
Cash paid for inventory	-	-	-	(7,476)
Sponsorship funds received (net of funds	4.40.004		440.004	400.050
disbursed)	146,321	90.050	146,321	106,053
Interfund transfer	(89,856)	89,856	<del>-</del>	
	997,408	(647)	996,761	1,000,926
INVESTING ACTIVITIES				
Purchase of investments	(168,025)	-	168,025	(1,217,096)
Purchase of tangible capital assets	(39,467)	_	39,467	(16,989)
	(207,492)	<del></del> .	(207,492)	(1,234,085)
INCREASE (DECREASE) IN CASH	789,916	(647)	789,269	(233,159)
CASH, BEGINNING OF YEAR	2,075,700	647	2,076,347	2,309,506
CASH, END OF YEAR	\$ 2,865,616	_	2,865,61 <u>6</u>	2,076,347

#### 1. ACCOUNTING ENTITY

Canadian Lutheran World Relief (CLWR) is a non-profit organization incorporated, without share capital, in the Province of Manitoba. It is registered with Canada Revenue Agency as a charitable organization under the registration number 106863038 RR0001. CLWR is the service delivery arm for overseas development programming and relief for the Evangelical Lutheran Church in Canada and Lutheran Church - Canada.

#### 2. SIGNIFICANT ACCOUNTING POLICIES

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations. These are the organization's first financial statements prepared in accordance with Canadian accounting standards for not-for-profit organizations and CICA Handbook Section 1501 First Time Adoption has been applied. An explanation of how the transition to Canadian accounting standards for not-for-profit organizations has affected the financial statements is provided in Note 2 (j).

An underlying assumption of the preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations is that the entity will continue for the foreseeable future and will be able to realize its assets and discharge liabilities in the normal course of operations.

The financial statements include the following significant accounting policies:

#### (a) Fund Accounting

The organization follows the restricted fund method in which restricted contributions are recognized in the fund corresponding to the purpose for which they were contributed. Unrestricted contributions are recognized in the general fund.

The General Fund accounts for the organization's program delivery and administrative activities. This fund reports unrestricted resources and restricted operating grants.

The Alternative Trade Fund accounts for the organization's Alternative Trade Operation (ATO). The purpose of ATO is to provide a market for goods produced by artisans in lesser developed countries. ATO activities are conducted through a sales outlet operating under the name "Four Corners". On March 6, 2010 the Board of Directors supported the management decision to close and wind up the sales outlet.

The Restricted Fund encompasses the following internally restricted funds. These funds are to be used at the discretion of the Board of Directors.

- (i) The Financial Assistance Fund provides loans to immigrants, refugees and other individuals or groups.
- (ii) The Special Projects Fund is to be used for initiatives to be determined at a future date. Within this fund disclosed in Schedule 3 is a balance for the Ruth E. Jensen travel Fund in the amount of \$26,983.
- (iii) The Disaster Aid Fund is to be used to provide material and relief for domestic emergencies.

#### (b) Financial instruments

Financial instruments held by the Foundation include cash, accounts receivable, accrued interest, advances to programs, investments, accounts payable and accrued liabilities, and sponsorship funds. The organization may elect to measure any financial instruments at fair value when the asset or liability is first recognized.

#### 2. SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### (b) Financial instruments (Continued)

The organization measures cash, accounts receivable, accrued interest, advances to programs, investments in bonds and accounts payable and accrued liabilities at amortized cost. Amortized cost is the amount at which the financial instrument is measured at initial recognition less principal repayments, plus or minus the cumulative of any difference between that initial amount and the maturity amount, and minus any reduction for impairment

The organization measures investments in actively traded equities at fair value without any adjustments for transaction costs that may incur on sale or other disposal, with gains and losses recognized in operations.

The carrying value of cash, accounts receivable, accrued interest, advances to programs, investments in bonds and accounts payable and accrued liabilities approximates fair market value due to their short-term nature.

At March 31st of each year CLWR assesses whether a financial asset is permanently impaired. If there is objective evidence that an impairment loss exists, the amount of the loss is measure as the difference between the carrying amount of the asset and its fair value. The carrying amount of the asset is reduced and the amount of the loss is recognized in investment income.

#### (c) Revenue Recognition

Restricted contributions related to general operations are recognized as revenue of the General Fund in the year in which related expenses are incurred. All other restricted contributions are recognized as revenue of the appropriate restricted Fund.

Unrestricted contributions are recognized as revenue of the General Fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

#### (d) Tangible Capital Assets

Purchased capital assets are recorded at cost. Amortization is provided as follows:

Buildings 20 years straight line

Leasehold improvements

Leasehold improvements

46 months straight line

47 months straight line

48 months straight line

Computer hardware and software 4 years straight line

Regional office furniture, computer and vehicles 10 and 4 years straight line

In the year of acquisition, one-half of the annual amortization rate is applied.

#### (e) Translation of Foreign Exchange

Revenue and expense items denominated in foreign currencies are translated at exchange rates in effect at the transaction dates. Assets and liabilities denominated in foreign currencies are translated at the exchange rate prevailing at March 31, 2012.

#### (f) Regional offices and programs

The consolidation of the financial statement of regional offices and programs with CLWR's operations is based on financial reports which are subject to individual examination by independent auditor's in the countries the offices and programs are located. The audit in respect of these financial statements is carried out on a test basis on the documentation and analysis of figures shown in those financial reports, which do not include the underlying substantive documentation.

# (g) Contributed Services and Donated Materials

Contributed services and donated materials are not recognized in the financial statements.

#### **SIGNIFICANT ACCOUNTING POLICIES (Continued)**

#### (h) Allocation of expenses

Expenses are recorded on an accrual basis and are charged to the programs and projects according to the activity they benefit.

The organization also incurs a number of general support expenses that are common to the administration of the organization and each of its programs. Expenses related to salaries and benefits and administration are allocated to programs based on a percentage of budgeted expenses. This basis of allocation is reviewed periodically and may be revised according to circumstances prevailing from time to time. The expense allocations are reflected in Schedule 5.

#### (i) Accounting estimates

The preparation of the financial statements in conformity with Canadian accounting standards for notfor-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the year. Estimates include amounts payable for services not billed yet at the time these financial statements were approved. Actual results may differ from estimates.

## Transition to Canadian Accounting Standards for Not-for-Profit Organizations

These are the Foundation's first financial statements prepared in accordance with Canadian accounting standards for not-for-profit organizations.

The accounting policies in Note 2 have been applied in preparing the financial statements for the year ended March 31, 2012, the comparative information presented in the financial statements for the year ended March 31, 2011, and in the preparation of an opening Canadian accounting standards for notfor-profit statement of financial position at the Foundation's date of transition, April 1, 2010.

There is no impact on the previously reported financial statements for the year ended March 31, 2011, or any impact on net assets at date of transition, April 1, 2010.

#### **INVESTMENTS** 3.

		<u>2012</u>		<u>2011</u>
	General <u>Fund</u>	Restricted <u>Fund</u>	<u>Total</u>	<u>Total</u>
Fixed income Common shares Mutual funds	\$4,036,772 66,349 20,986	1,198,188	5,234,960 66,349 20,986	5,066,936 75,466 <u>25,431</u>
	<u>\$4,124,107</u>	<u>1,198,188</u>	5,322,295	5,167,833

NGIBLE CAPITAL ASSETS	<u>2</u>	<u>012</u>	2	<u> 2011</u>
	<u>Cost</u>	Accumulated Amortization	<u>Cost</u>	Accumulated Amortization
Leasehold improvements Furniture and fixtures Computer hardware and software	\$ 75,331 44,797 116,737	25,895	75,33° 44,797 104,84	7 23,359 4 78,391
Regional offices furniture, computer and vehicles	95,980 332,845		95,980 320,952	
	 \$ 10	03 727	1	12.467

#### 5. DEFERRED REVENUE

	<u>2012</u>	<u> 2011</u>
Canadian International Development Agency Partnerships with Canadians Donations from congregations and individuals Canada Foodgrains Bank Other	\$1,380,266 1,914,917 546,379 	625,210 2,584,635 975,256
	<u>\$4,034,300</u>	4,185,101

#### 6. SPONSORSHIP FUNDS UNDER ADMINISTRATION

Funds are being held in trust on behalf of individuals who have applied for sponsorship of refugees and other individuals to immigrate to Canada. The funds will be paid to the immigrants once they have settled in Canada. If an individual is not allowed to immigrate, the funds along with accrued interest will be returned to the contributor.

#### 7. TRANSFERS

On March 6, 2010 the Board of Directors supported the management decision to close and wind up the sales outlet of the Alternative Trade Fund. In the current year the balance in the Alternative Trade Fund of \$134,466 was transferred to the general fund as of April 1, 2011.

During the year management approved a transfer of \$150,000 to the Special Projects fund for the purposes of a Global Encounter.

#### 8. COMMITMENTS

The organization has an entered into a number of operating leases for equipment and space for its Winnipeg, Vancouver and Toronto offices. The minimum annual lease payments required under these leases including estimated shared costs for the next three years are as follows:

2013	\$159,652
2014	77,955
2015	15,880

The cost to complete the projects currently authorized or in progress at March 31, 2012 is estimated to be \$4,333,052. These project costs will be funded from both deferred and anticipated future donation revenue and CIDA contributions.

#### 9. CONTINGENCIES

The organization receives funding from Canadian International Development Agency (CIDA) and other organizations to administer various relief and development programs. CLWR transfers funds to these programs based on approved financial plans and budgets. Under the terms of various agreements with CIDA, the activities of CLWR are subject to audit by CIDA to ensure compliance with the agreements. Should an audit disclose any discrepancies, CLWR may be required to reimburse CIDA for any expenses that may be disallowed as project expenses.

CLWR is a participating employer in the Pension Plan for Clergy and Lay Workers of the Evangelical Lutheran Church in Canada, a multi-employer defined contribution pension plan. The most recent actuarial valuation prepared as at December 31, 2011 reported that the multi-employer plan had an unfunded liability of \$1,212,967 (2011 - \$2,649,834) on a total plan liability of \$56,313,021 (2011 - \$54,998,578).

#### 10. CANADIAN FOODGRAINS BANK ASSOCIATION INC.

The organization exercises significant influence over Canadian Foodgrains Bank Association Inc. (CFGB) as it is one of fifteen partners in the Canadian Foodgrains Bank Association Inc. (CFGB), a non-profit organization without share capital, incorporated under the laws of Canada and has the ability to appoint two of CFGB's board of directors. CFGB conducts a centralized grain collection system on behalf of its member agencies, negotiates master agreements with Canadian International Development Agency, the Canadian Wheat Board and other organizations, manages procurement and shipping for members and engages in policy and learning activities related to hunger and food security.

CLWR has a member equity account with CFGB that is shown as internally restricted net assets on the financial statements of CFGB. This members equity account receives designated gifts (designated to CLWR and received by CFGB), CIDA grants and transfers from other members. The member equity account also accounts for disbursements for programs administered by CFGB, disbursements to CLWR for projects administered by CLWR, and disbursements for shared operating expenses and other projects carried out by CFGB. The balance in CLWR's member equity account as of March 31, 2012 is \$1,158,426 (2011 - \$941,176). Of this balance, \$579,602 (2011 - \$600,365) is reserved for future projects, while \$578,824 (2011 - \$340,811) is available for CLWR to commit to new projects, as long as the projects meet the objectives of CFGB.

During the year ended March 31, 2012 the organization received funding of \$3,266,126 (2011 - \$1,087,038) from CFGB.

#### 11. RECOGNITION OF SERVICE

An employee who leaves CLWR for any reason other than cause will be paid an amount for past service. For every year worked, departing employees will receive one weeks' salary with the payment based on the employees salary at the time they leave. \$148,941 (2011 - \$131,790) has been recorded as the accrued liability to the existing employees as at March 31, 2012.

#### 12. USE OF ESTIMATES

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting periods presented. Actual results could differ from these estimates.

#### 13. RISK MANAGEMENT

#### (a) Interest rate risk

Interest rate risk refers to the adverse consequences of interest rate changes in the organization's cash flows, financial position and revenue. This risk arises from differences in the timing and amount of cash flows related to CLWR's assets. The value of CLWR's assets is affected by short term changes in prevailing market interest rates and equity markets. As at March 31, 2012 CLWR's investments in bonds and debentures mature from April 2012 to October 2015, with interest rates ranging from 1.40% to 4.30%, while the weighted average rate of return is 1.90%.

#### (b) Liquidity risk

Liquidity risk is the risk that the organization will not be able to meet its financial obligations as they come due. Financial liabilities consist of accounts payable and accrued liabilities and sponsorship funds under administration. Accounts payable and accrued liabilities are paid in the normal course of business and except under certain exceptions, no later than one month.

The organization's approach to managing liquidity risk is to ensure, as far as possible, that it will always have sufficient liquidity to meet liabilities when due. At March 31, 2012, the organization has a cash balance of \$2,865,617.

## 13. FINANCIAL INSTRUMENTS AND RISK MANAGEMENT (Continued)

#### (c) Credit risk

The organization is exposed to credit risk to the extent that its donors may experience financial difficulty and would be unable to meet their obligations. CLWR has a large number of diverse donors which minimizes this risk.

#### (d) Foreign Currency Risk

Foreign currency risk arises from certain of the organization's obligations which must be settled in US dollars in the coming fiscal year. CLWR does not engage in hedging transactions to preclude its exposure to foreign currency risk.

#### 14. COMPARATIVE FIGURES

Certain of the comparative figures have been reclassified to reflect the financial statement presentation adopted in the current year.

# CANADIAN LUTHERAN WORLD RELIEF SCHEDULES OF REVENUE YEAR ENDED MARCH 31, 2012

CONTRIBUTIONS AND DONATIONS	S	CHEDULE 1
	<u>2012</u>	<u> 2011</u>
GENERAL FUND		
Contributions and donations from congregations and individuals	\$ 4,686,360	4,282,425
Deferred revenue, beginning of year	1,580,268	778,634
Deferred revenue, end of year	(1,914,917)	(1,580,268)
	<u>\$ 4,351,711</u>	3,480,791
GOVERNMENT AND OTHER GRANTS	s	CHEDULE 2
	S <u>2012</u>	CHEDULE 2 <u>2011</u>
GOVERNMENT AND OTHER GRANTS  Canadian International Development Agency Partnerships with Canadians International Humanitarian Assistance	_	
Canadian International Development Agency Partnerships with Canadians	<b>2012</b> \$ 1,965,980	<u> 2011</u>
Canadian International Development Agency Partnerships with Canadians	<b>2012</b> \$ 1,965,980 <u>9,425</u>	<b>2011</b> 1,753,732

# CANADIAN LUTHERAN WORLD RELIEF SCHEDULE OF INTERNALLY RESTRICTED FUNDS YEAR ENDED MARCH 31, 2012

#### SCHEDULE 3

	Financial Assis <u>tance</u>	Special <u>Projects</u>	Disaster <u>Aid</u>	Total 2012,	<u>2011</u>
REVENUE Interest	\$ 2,589	3,474	886	6,949	9,430
EXPENSES Community relations Global encounter			an an	- 150,000	92,187
		150,000		150,000	92,187
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	2,589	(146,526)	886	(143,051)	(82,757)
NET ASSETS, BEGINNING OF YEAR	135,053	181,241	46,204	362,498	445,255
TRANSFER (Note 7)	_	150,000			
NET ASSETS, END OF YEAR	<u>\$ 137,642</u>	<u> 184,715</u>	47,090	369,447	362,498

# CANADIAN LUTHERAN WORLD RELIEF SCHEDULE OF RELIEF - MATERIAL AID AND SELF HELP YEAR ENDED MARCH 31, 2012

#### SCHEDULE 4

·	<u>2012</u>	<u> 2011</u>
Argentina Bolivia Chile	\$ 11,644 258,204	10,000 251,139 5,000
Columbia Nicaragua	5,000 9,090 198,423	5,333 48,620 244,068
Peru Peru Asserica	100, 120	211,000
CENTRAL AMERICA El Salvador Haiti	- 761	18,527 653,601
AFRICA Cameroon Durban	8,347 8,154	9,985 -
Ethiopia Global Kenya	2,670,722 21,377 47,665	718,025 25,066 -
Mozambique Rwanda	550,227 - -	301,399 936 2,327
Sudan Southern Africa Tanzania	51,193 8,735	36,307 7,362
Zambia	970,935	477,073
ASIA Bangladesh Cambodia	<del>-</del>	9,660 1,581
China India	1,199 517,860	7,200 795,120
Japan Pakistan South Asia	163,115 268,758	4,500 11,731
MIDDLE EAST		
Israel/Palestine Jordan	67,684 929,465	65,417 12,007
MISCELLANEOUS	32,877	40,433
Evaluations/Program Reviews Lutheran World Federation, Geneva	145,000	145,000
Environmental and Capacity Training	118,779	65,616 64,561
Church related and small projects  Domestic Emergencies	225,987 45,118	04,00 i
Domostic Emergensia	<u>\$7,336,319</u>	4,037,594

# CANADIAN LUTHERAN WORLD RELIEF SCHEDULES OF EXPENSES YEAR ENDED MARCH 31, 2012

#### SCHEDULE 5

# GENERAL MANAGEMENT

	<u>2012</u>	<u> 2011</u>
SALARIES Total salaries Allocated to other departments	\$ 1,175,047 _(1,032,401)	1,155,289 (1,025,225)
Net salaries	142,646	130,064
BENEFITS  Total benefits Allocated to other departments  Net benefits	272,549 (239,843) 32,706	265,222 (238,791) 26,431
TRAVEL Total travel Allocated to other departments	276,342 (201,729)	289,882 (208,491)
Net travel	74,613	81,391
ADMINISTRATION EXPENSES  Amortization Board expenses General expenses Bank and credit card fees Postage Office supplies Communications Service contracts Membership and agency relations Staff search Equipment updates and expense Consultancy services Equipment leasing Professional development Rent Audit and legal fees	38,571 23,636 27,727 27,851 7,715 4,099 26,626 12,319 69,512 997 10,120 23,323 4,721 8,101 85,343 28,856	44,352 37,090 22,914 21,840 10,024 8,097 23,114 5,238 67,641 6,683 8,015 21,640 4,468 29,602 76,879 17,910
	399,517	405,507
Allocated to other departments	(359,211)	(331,163)
Net administration	40,306	74,344
	<u>\$ 290,271</u>	312,230

# CANADIAN LUTHERAN WORLD RELIEF SCHEDULES OF EXPENSES YEAR ENDED MARCH 31, 2012

#### SCHEDULE 6

#### **REGIONAL OFFICES**

	<u>2012</u>	<u>2011</u>
Africa	\$ -	(8,154)
Bolivia	139,729	111,156
Peru		75,579
	<u>\$ 139,729</u>	<u>178,581</u>